



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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DRAFT Minutes of the Full Council meeting held on 17th September 2024 at 19.00 in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Anne McLeod (Chair)	Cllr Oliver Furniss	Cllr Alice Tomlinson
Cllr Harry Curtis	Cllr Sue Clegg	Cllr Oli Bere
Cllr Amelie Pira	Cllr Tracie Bere (arrived 19.07)	Cllr Annie Mackenzie
Cllr Irene Dovey	Cllr Kirsty Hyndes	Cllr Matt Douglas (arrived 19.05)
Cllr Nikki Farnsworth (Vice Chair)		

Members Absent:

Cllr Phil Thomas		
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In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Admin Officer)	
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Also in attendance: 1 member of public and RBC Cllr Abby Brennan and RBC & NCC Cllr Roger Upton

Agenda no	Agenda Item title	Resolution	Action	
	Chair's Welcome	Welcome to everyone. Cllr McLeod reported that she and the Clerk had	Clerk to inform Nottinghamshire ALC.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1).

Initialed

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		attended the Conservation Management Plan Working group meeting on 16 th September and also attended the Hartwell Charity meeting with Cllr Curtis on the same day.		
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	RBC Cllr Brennan – stated that she has yet to receive the schedule for the maintenance for the benches and planters – Clerk apologised and promised to send this on.	Clerk to send schedule of maintenance for benches and planters to RBC Cllr Brennan.	Local Government Act 1972, s85 (1) & Sch 12, p40.
	To receive and note reports from Borough and County Councillors	<p>NCC Cllr Upton reported the following:</p> <ul style="list-style-type: none"> • Nottingham Road Culvert has now been repaired and is running well and waiting for rain to check. Cadent are being watched to ensure that it is not damaged again while works are being completed. • A Place meeting was held, and a report made on flooding and Nottinghamshire 		Localism Act 2011, s31.

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		<p>accelerated plans for cleaning out gullies and drains. There is a project allocated to complete this with £50k to manually clean.</p> <ul style="list-style-type: none"> • No more updates on the greenway or the land off the A52. Updates of this are on the NCC website. • Shelford Road zebra crossings – markings on Shelford Road pavement are not related. Consultation for the zebra crossing is complete a report will go to cabinet. • resurfacing has been completed on the Stragglethorpe road between the A52 and Shepherds pub. <p>RBC Cllr Brennan reported that</p> <ul style="list-style-type: none"> • the gentleman in the bus shelter is still there. RBC outreach team have been liaising with him and 		

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		<p>he has rejected everything offered. NCC issues a legal notice to vacate in June. The matter will now go to the magistrates court will take 3-4 weeks to arrange.</p> <ul style="list-style-type: none"> • RBC is aware of the increase in anti social behaviour and advice to report to police no matter how small, and also to RBC as they can also liaise with agencies. • RBC along with James Naish have been in contact with agencies involved with the sewerage issue at Holme Lane. • The first meeting with ROTSA for the investment of the fields was held and is ongoing. 		

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FC25-101	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Apologies were received from Cllr Thomas and this was approved.		Localism Act 2011, s33.
FC25-102	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC25-103	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None		Public Bodies (Admissions to Meetings) Act 1960, s 1(2).
FC25-104	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.	The Council unanimously resolved to exclude the public and press from agenda items FC25-112 and 113 and request it is moved to the end of the meeting.		Local Government Act 1972, Sch 12, p41 (1).
FC25-105	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Parish Council meeting, Tuesday 20 August 2024	The Council resolved unanimously to sign the minutes of the Parish Council Meeting on 20 th August as a true record of the meeting.	Admin Officer to publish to website.	
FC25-106	To receive and note the minutes of the following committee meetings: Planning and Environment Committee Meeting 03 September 2024	Noted		
FC25-107	To note the clerk's verbal update.	The Council noted the Clerk's verbal update which included:		

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		<ul style="list-style-type: none"> • In the wake of the recent anti-social behaviour, PC Sanders popped in and discussed the possible implication. He advised no need to make any changes to Village Show entry. If Martyn's Law comes into effect, then changes will need to be made for large events. • PC Sanders and Tim Cuthbert have been invited to Parish Council meetings but unfortunately not available for this meeting awaiting possible dates. • Skatepark graffiti – Streetwise have used approved cleaner to attempt but it has not got it off, it will require painting over. • Currently obtaining CCTV quotes for the town centre, Wharf 		

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		<p>Land and Rockley Park to see how much and have a system to links into what we have.</p> <ul style="list-style-type: none"> • A fire risk assessment has been completed on both buildings – some things have been flagged up and are being dealt with but not serious. • The IT technician reported that there is a cable loose between the buildings which requires repair – need someone who can work at height to repair. • Wasp at the Grange entrance – dealt with today. • Congratulations to Hayley and Sue for the hard work for the Village show it was well organised and a pleasant day. 		

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		Cllr McLeod also wished to thank Hayley and Sue for the hard work for the village show.		
FC25-108	To appoint a chair and vice chair to the HR committee.	<p>The Council resolved to appoint to the HR Committee:</p> <p>Chair – Cllr O Bere nominated by Cllr Hydnes, seconded by Cllr T Bere – Carried</p> <p>Vice Chair – Cllr Hyndes nominated by Cllr Pira and seconded by Cllr Dovey – unanimous.</p>		
FC25-109	To adopt a training and development policy based on the NALC template (deferred from FC25-086).	The Council resolved to adopt the training and development policy based on the NALC template with the amendment to be made to the section on study leave with the request to go to the HR Committee and amendments to the page numbers.	Clerk to amend study leave section and page numbers and publish.	
FC25-110	To consider scanning the council's cemetery records books in preparation for archiving them at Nottinghamshire archives at	The Council resolved unanimously to scan all cemetery and minute	Clerk to proceed to have cemetery books and	

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	a cost of £100 per volume plus carriage and data transfer. (Deferred from FC25-093)	books scanned and sent to archives under the Administration budget	minutes scanned ready for archiving	
FC25-111	<p>To receive Finance documents to 31 August 2024:</p> <ul style="list-style-type: none"> To approve the payments listings for August 2024. To note the Transaction listings for August 2024 To approve the Bank Reconciliations to 31 August 2024 and the councils bank balances as at the end of August. <p>NatWest Business Account.....£13,295.87 Nat West Reserve Account £22,488.29 Petty Cash (including some Village Show Float) £530.04 CCLA Deposit Fund £277,000.00</p>	<p>The Council resolved unanimously to approve the payments listings for August 2024.</p> <p>The Council noted the Transactions listings for August 2024</p> <p>The Council resolved to unanimously approve the bank reconciliation to 31 August 2024 and the councils bank balances.</p>		
FC25-112	<p>To approve extension of the current temporary staffing arrangements beyond the end of September and the creation of a temporary Finance and Cemetery Assistant role.</p> <p>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	<p>The Council resolved to extend the temporary staffing arrangements to the end of the calendar year and other items to be taken to an urgent HR Committee meeting.</p>		
FC25-113	<p>To receive a verbal update on the current staffing situation and an update on temporary staffing costs.</p> <p>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	<p>This item was not discussed.</p>		

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FC25-114	To consider a parish council response to the 2024 REVIEW OF POLLING DISTRICTS AND POLLING PLACES consultation by Rushcliffe Borough Council.	The Council resolved to respond to the 2024 Review of Polling Districts and Polling Places consultation by Rushcliffe borough council to remind them that the legion is closing and Grange Hall is available.	Clerk to respond to RBC to remind them that the legion is closing and Grange Hall is available.	
FC25-115	To consider a response to outline plans regarding proposed changes to the speed limit and no waiting at any time (double yellow line) restrictions on the A52 in proximity to the Spitfire Homes development.	The Council wish to respond to request to remove the amber line for the change of speed limit due to the brow of the hill. Cllr Douglas to liaise with Spitfire Homes about a nice sign.	Clerk to respond to the proposed changes. Cllr Douglas to liaise with Spitfire Homes regarding a sign.	
FC25-116	To consider potential nominations for the "Celebrating Rushcliffe Awards".	The Council resolved to nominate Radcliffe Olympic for the Sports Association category of the Celebrating Rushcliffe Awards. Cllr Clegg to complete the application form. Individual Councillors are welcome to make their own nominations	Cllr Clegg to complete application form on before of the council to nominate Radcliffe Olympic	

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FC25-117	To consider the adoption of a communication policy. (Deferred from FC25-057 + FC25-087)	The Council unanimously resolved to adopt the Communication Policy.		
FC25-118	To consider a proposal by Cllr Furniss: 1) To consider the adoption the Vandalism strategy 2) To consider the releasing of funds, from general reserves, to the spending limit of £10K to tackle vandalism.	The Council wished to Thank Cllr Furniss for the vandalism Strategy. 1) The Council unanimously resolved to adopt the vandalism strategy with the amendment to the stage 4 to reflect only damage will be publicised not perpetrators. 2) The Council unanimously resolved to release funds from general reserves to the spending limit of £10k to tackle vandalism and to obtain quotes for CCTV.	Clerk to obtain quotes for CCTV	
FC25-119	To receive and note any correspondence previously circulated by email.	Noted.		
FC25-120	To receive and note reports from members.	Cllr Tomlinson reported that students at SNA are aware no youth provision in Radcliffe but there are in		

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		Cotgrave and Bingham and there is a need to support the young people of the village. The council suggested we can encourage for volunteers and provide grants and direction.		
FC25-121	To receive any items for notification to be included on a future agenda – for information only	None to give.		
FC25-122	To note the date and time of the next scheduled Full Council meeting: Tuesday 29 October 2024 commencing at 19.00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.	Noted		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 21.00

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting

Initialed