



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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1/24

### **DRAFT** Minutes of the Grange and Grange Hall Committee meeting held on 2<sup>nd</sup> July 2024 at 7.30pm in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

Cllr Sue Clegg	Cllr Phil Thomas	Cllr Amelie Pira (Chair)
Cllr Harry Curtis	Cllr Anne McLeod	Cllr Kirsty Hyndes (Vice Chair)

#### Members Absent:

Cllr Tracie Bere	Cllr Irene Dovey	
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Members present, non-voting: Cllr Matt Douglas-Kirk

#### In attendance:-

Belina Boyer (Parish Clerk)	Claire Sutcliffe (Hall Manager)	Hayley Gandy (Admin Officer)
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
	Chair's Welcome	The Chair welcomed the committee.		
GGH25/001	To note apologies for absence.	The committee accepted the apology given from Cllr Dovey. Apologies for absence not received from Cllr T Bere.		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH25/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
GGH25/003	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
GGH25/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were no members of public present.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
GGH25/005	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s).	The committee <b>resolved</b> to <b>sign</b> the minutes of the meeting held on 16th April 2024 as a true record of that meeting - carried	Administrator to publish to website.	Local Government Act 1972, Sch 12, p41 (1).

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	<b>Paper A</b> – Grange and Grange Hall Committee meeting 16 April 2024			
GGH25/006	To <b>note</b> the Grange and Grange Hall and Events detailed budget reports.	The Committee <b>noted</b> the Grange, Grange Hall and Events budget detailed budget reports		Local Government Act 1972, Sch 12, p41 (1).
GGH25/007	To <b>note</b> the Hall Manager’s report and consider the proposals therein for approval.	The Committee <b>noted</b> the Hall Managers Report and the committee <b>unanimously resolved</b> to delegate the replacement of the Grange boiler to the Clerk and ensure that it is a more efficient model.	Hall Manager to obtain 3 quotes and Clerk to approve the expenditure.	
GGH25/008	To consider a Free Room Hire Policy for approval.	The committee <b>unanimously resolved</b> to adopt the Free Room Hire Policy.		
GGH25/009	To consider inviting EMAS to provide free CPR and defibrillator training at the Grange Hall.	The Committee <b>unanimously resolved</b> to invite EMAS to provide free CPR and defibrillator training at the Grange Hall subject to availability.	Clerk to respond to EMAS to invite and liaise with Hall Manager for availability.	
GGH25/010	To <b>agree</b> a meeting date for the Condition Report Working Group. (Current	The Committee <b>resolved</b> to arrange a date for the Condition Report Working	Hall Manager to book the room.	

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	membership Cllr Thomas, Cllr McLeod, Cllr Curtis and Cllr Clegg as well as the Clerk/RFO)	Group for 5 <sup>th</sup> August 2024 at 4pm.		
GGH25/011	To <b>consider</b> the formation of a working group to investigate ways of improving the Grange and Grange hall's utilisation and digital presence.	The Committee resolved to consider again in November due to the proposed IT working group overlapping.		
GGH25/012	To <b>consider</b> the purchase of a card machine for events - £69 with a 1.67% fee per transaction	The Committee <b>unanimously resolved</b> to purchase a card machine for events for £69 with a 1.67% fee per transaction	Clerk to purchase a card machine.	
GGH25/013	To receive and <b>note</b> correspondence and feedback from hirers (if there was any).	None received.		
GGH25/014	<b>Events: To receive a verbal update on progress of the various council events.</b>	Admin Officer updated the committee that invoicing has been done for all requested stallholders for both the village show and Christmas fair. Rides, first aid and some entertainment booked. Meeting planned with a company for sponsorship for the village show which is exciting.		
GGH25/015	To <b>note</b> the planned events run by the Parish Council for remainder of the year:- a) 8 <sup>th</sup> September 2024 – Village Show	Noted.	Admin Officer to promote for	

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	b) 24 <sup>th</sup> November 2024 – Christmas Fair and Light Switch on c) Monthly afternoon cinema. <b>Volunteers to help out with any of these events are always welcome.</b>	The committee requested that some promotion be made to request for more volunteers.	volunteers for events.	
GGH25/016	To receive and <b>note</b> updates from the other working groups relevant to this committee. <b>Verbal updates</b>	None received.		
GGH25/017	To <b>note</b> any items for consideration at a future meeting.	Heating update Feedback on card machine Budget Report from Village Show		
GGH25/018	To <b>note</b> the date and time of the next scheduled Grange and Grange Hall Committee meeting will be on Tuesday, 12 <sup>th</sup> November 2024	Noted by all.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 9.02pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting