



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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385/23

# Minutes of the Grange and Grange Hall Committee meeting held on 16<sup>th</sup> April 2024 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

### Members Present:

Cllr Sue Clegg (Chair)	Cllr Phil Thomas	
Cllr Harry Curtis	Cllr Anne McLeod	

### Members Absent:

Cllr Tracie Bere (Vice Chair)	Cllr Irene Dovey	
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Members present, non-voting: Cllr Nikki Farnsworth

### In attendance:-

Claire Sutcliffe (Hall Manager)	Hayley Gandy (Admin Officer)	
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total.	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	Please see the Standing Orders 3 d-n for details.			
	Chair's Welcome	The Chair welcomed the committee. The Chair requested that item GGH24/096 be brought forward for discussion which was agreed by all.		
GGH24/089	To note apologies for absence.	The committee accepted the apology given from Cllr Dovey.  Apologies for absence not received from Cllr T Bere.		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/090	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
GGH24/091	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
GGH24/092	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were no members of public present.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

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GGH24/093	<p>To consider the following urgent planning matters:</p> <p>a) <a href="#">24/00102/FUL   Replacement of front door and side panel and erection of canopy over the new door and side panels. Ramped access to door.   20A Cropwell Road Radcliffe On Trent Nottinghamshire NG12 2FS</a></p> <p>b) <a href="#">24/00312/FUL   Change of use of outbuilding from home office to residential accommodation for holiday lettings (Retrospective)   76 Grantham Road Radcliffe On Trent Nottinghamshire NG12 2HY</a></p> <p>c) <a href="#">24/00356/REM   Application for approval of reserved matters for access, layout, scale, appearance and landscaping of outline permission ref. 13/O2329/OUT for 28 Dwellings (Phase 4) and</a></p>	<p>The committee considered the urgent planning matters and resolved as follows:-</p> <p>a) The committee unanimously <b>resolved not to object</b> to application 24/00102/FUL</p> <p>b) The committee unanimously <b>resolved not to object</b> to application 24/00312/FUL</p> <p>c) The committee unanimously <b>resolved not to object</b> to application 24/00356/REM</p> <p>d) The committee unanimously <b>resolved not to object</b> to the application 24/00160/FUL</p> <p>e) The committee <b>resolved to object</b> to application 24/00386/TPO on the grounds of excessive quantity of trees to be removed and request that there be a bat and bird assessment – carried</p> <p>f) The committee unanimously <b>resolved not to object</b> to the application 24/00308/FUL</p> <p>g) The committee unanimously <b>resolved not to object</b> to the application 24/00476/FUL</p>	Admin Officer to send comments to RBC planning	Local Government Act 1972, Sch 12, p41 (1).

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	<p><a href="#">amended landscaping proposals to form an area of Public Open Space and Attenuation Basin.   Land Off Shelford Road (Princes's Place) Radcliffe On Trent Nottinghamshire NG12 1BA</a></p> <p>d) <a href="#">24/00160/FUL   Erection of new single-storey dwelling   26 Prince Edward Crescent Radcliffe On Trent Nottinghamshire NG12 2DX</a></p> <p>e) <a href="#">24/00386/TPO- Assorted Tree Work 22A Cliff Drive Radcliffe On Trent Nottinghamshire NG12 1AX</a></p> <p>f) <a href="#">24/00308/FUL   Construction of raised patio to rear includes rear glass balustrade and timber privacy screen fence to side.   21 Thomas Avenue Radcliffe On Trent Nottinghamshire NG12 2HT</a></p> <p>g) <a href="#">24/00476/FUL   Proposed Change of use from C3 dwelling to C2 childrens</a></p>	<p>h) The committee unanimously <b>resolved not to object</b> to the application 24/00453/FUL</p> <p>i) The committee unanimously <b>resolved not to object</b> to the application 24/00499/FUL</p> <p>j) The committee unanimously <b>resolved to object</b> to the application 24/00401/FUL on the grounds of too noisy and too close to neighbouring property.</p>		

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	<p><a href="#">residential care home   14 Barry Close Radcliffe On Trent Nottinghamshire NG12 1DY</a></p> <p>h) <a href="#">24/00453/FUL   Replacement of all timber communal main entrance doors with new steel communal main entrance doors.   44-66 Queens Road Radcliffe On Trent Nottinghamshire NG12 1DJ</a></p> <p>i) <a href="#">24/00499/FUL   Proposed loft conversion with box dormer to the rear elevation, take off existing hips and build up roof to form gables, Juliet Balcony, velux roof lights to front elevation   97 Shelford Road Radcliffe On Trent Nottinghamshire NG12 1AU</a></p> <p>j) <a href="#">24/00401/FUL   Installation of domestic air source heat pump to the rear   10 Dowson</a></p>			

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	<a href="#">Close Radcliffe On Trent Nottinghamshire NG12 2PR</a>			
GGH24/094	<p>To receive the minutes of the previous Radcliffe-on-Trent Parish Council Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s).</p> <p><b>Paper A</b> – Grange and Grange Hall Committee meeting 06 February 2024</p>	<p>The committee unanimously resolved to sign the minutes of the meeting held on 6th February 2023 as a true record of that meeting.</p>	<p>Administrator to publish to website.</p>	<p>Local Government Act 1972, Sch 12, p41 (1).</p>
GGH24/095	<p>To <b>note</b> the preliminary Grange and Grange Hall, Income/Expenditure over Budget and Events Revenue Budget for 2023/2024 with adjustments for accruals and payments in advance outstanding.</p>	<p>The Committee <b>noted</b> the Grange and Grange Hall income/expenditure and events revenue budget for 2023/2024 to date.</p>		<p>Local Government Act 1972,s101</p>
GGH24/096	<p>To <b>note</b> the Hall Manager’s report and consider the proposals therein for approval.</p>	<ul style="list-style-type: none"> <li>• Excellent, positive feedback received from The Art Society Trent Valley after their lectures on 6<sup>th</sup> March 2024 and 3<sup>rd</sup> April 2024.</li> <li>• The long-standing franchisee for Caterpillar Music finished her classes on 19<sup>th</sup> March 2024 after 18</li> </ul>		

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		<p>years here at Grange Hall. However, a temporary class leader has started running the sessions from 16<sup>th</sup> April 2024 while they look for a permanent replacement. This is currently until May half term.</p> <p>The booking will now be 2 hours per week rather than 2.5 hours as before and the first new class was poorly attended so it may take some time to reestablish a customer base.</p> <ul style="list-style-type: none"> <li>• ROT Drama Group have unfortunately cancelled their booking for May 2024. This is not due to poor ticket sales or any reflection on us but down to the fact that they need more volunteers to help with the productions as the same small group of people are doing everything each time and which is very time consuming.</li> </ul>		

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		<p>They have kept one day's booking in May to have an open day to promote the group attract more member so that hopefully they won't need to cancel again in the future. This will be approx. £2300 in lost income though.</p> <ul style="list-style-type: none"> <li>• A new booking for a fitness class has been secured for a weekly Tuesday morning slot in the Hall 10.30-11.30am and a Trent Room slot on the second Thursday of every month which will equate to approx. £1300 in income per year if successful.</li> <li>• A new booking for a weekly Zumba Class on Wednesdays evenings 5.30pm-6.30pm is also due to start on a trial basis from July 2024. This would equate to approx. £1000 in</li> </ul>		



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		<p>income if successful.</p> <ul style="list-style-type: none"> <li>The Hall Manager attended a RCAN (Rural Community Action Nottinghamshire) organised Rushcliffe Cluster Group Meeting at Barnstone Village Hall on 27<sup>th</sup> February and a Network Event at Bingham Arena on 27<sup>th</sup> March. At both, there were some useful contacts and information shared on various topics around managing village/community halls. An Environment Team Manager from Rushcliffe Borough Council was present and did a presentation on ways of helping to decarbonise your community buildings. This is something that we need to consider by drawing a line under what has been done previously and starting a new project from scratch.</li> </ul>		

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		<ul style="list-style-type: none"> <li>• The Hall Manager has registered The Grange and Grange Hall on Hallsforhire.com free of charge to give extra exposure when people search online for available venues.</li> <li>• A new dishwasher was installed in the Grange Hall kitchen in March as the previous one had come to the end of its life and wasn't cleaning properly anymore.</li> <li>• The new booking and accounting software, Scribe, is now live as of April 2024. It has been a steep learning curve as there was a lot to learn in a very short space of time, but the capabilities of system look promising, and things should get easier and quicker over the coming months. Invoicing for regular hirers was delayed</li> </ul>		

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		<p>compared to normal but should not have any repercussions.</p> <ul style="list-style-type: none"> <li>• The keys to the large metal safe in the Hall Manager’s office have been found. This means this can now be used again for safe keeping of cash payments by hirers and for the cinema takings when this can’t be banked at the Post Office on the same day for any reason.</li> <li>• One of the caretakers requested a reduction in weekly contracted hours from 20 to 16 over 4 days instead of 5. This was approved by the HR committee as well as an increase in the resident caretaker’s hours from 25 to 30 per week to bridge this short fall. The changes will be effective from 1<sup>st</sup> May 2024. We are going to see</li> </ul>		

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		<p>how this works alongside the casual duty officer hours before deciding on whether a third caretaker is needed in the longer term.</p> <ul style="list-style-type: none"> <li>• The February and March afternoon cinema takings were £152 and £208 respectively.</li> <li>• A sign indicating that there is now a CCTV camera in the Grange Hall foyer was put up on 13.02.24.</li> </ul>		
GGH24/097	To <b>consider</b> the Condition Report Working Group's terms of reference and appoint members to the group.	The Committee resolved to adopt the Condition Report working group's terms of reference and appoint the following Councillors – Cllr Thomas, Cllr McLeod, Cllr Curtis and Cllr Clegg.		
GGH24/098	To receive and <b>note</b> correspondence and feedback from hirers (if there was any).	Noted.		

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GGH24/099	<b>Events: To receive a verbal update on progress of the various council events.</b>	All event planning is ongoing. Volunteers always welcome.	Events to carry on question to go to Full Council.	
GGH24/100	To <b>note</b> the planned events run by the Parish Council for the year:- a) 2 <sup>nd</sup> June 2024 – D-Day Picnic in the Park b) 8 <sup>th</sup> September 2024 – Village Show c) 24 <sup>th</sup> November 2024 – Christmas Fair and Light Switch on d) Monthly afternoon cinema. <b>Volunteers to help out with any of these events are always welcome.</b>	Noted by all.		
GGH24/101	To receive and <b>note</b> updates from the other working groups relevant to this committee. <b>Verbal updates</b>	None received.		
GGH24/089	To <b>note</b> any items for consideration at a future meeting.	Free room policy for AGMs and Police priority setting group		
GGH24/090	To <b>note</b> the date and time of the next scheduled Grange and Grange Hall Committee meeting will be determined at the Annual Parish Council meeting 14 May.	Noted.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 8.50pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chair of approving meeting